

Interim Executive Head Teacher: Mr. Mark Snow



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Attendance and lateness

3rd October 2018

Dear Parents and Carers,

As a school we are working hard to improve the learning experience for all our pupils and make Wroxall the best school it can be. However, we can only achieve this with help and support from our parents and carers.

When OFSTED inspected a focus was to look at our attendance figures. Our school is currently not meeting national expectations. Our attendance target is 96.7% but we are currently falling below that level.

Regular attendance and punctuality is so important for your child. If they are not attending school regularly they cannot be reaching their full potential. Most children want to be in school, they don't want to fall behind or miss out on what their friends are doing. Children who are allowed to miss school regularly will fall behind in their work.

We understand it is tempting to take your child out of school, so that you can benefit from cheaper holidays but it is very important that you put your child's education first. They only have one chance to achieve in school.

All requests for permission to take your children out of school for holidays will be refused. If your child is absent and it is not authorised this will be counted towards any poor attendance record and possible action could be taken by the school's **Education Welfare Officer**. The Educational Welfare Officer will support our school when pupil's attendance falls below the required percentage. When your child/children are off school poorly we will require in writing why they are not attending school, you can either write a letter or send an email to the office.

We are also aware that a number of pupils are regularly late for school. This has a similar impact on pupils learning and progress. To assist with this, we are now opening the doors to pupils at 8:45 am to enable pupils to get into school and settle for a prompt start at 8:55 am when school begins. Your support in getting your child to school on time is much appreciated. The gates in the playground will be locked from 8:55, children will be given a late mark after this time.

Again many thanks for your support as we continue to develop our school further.

Yours sincerely

Mr. Mark Snow

Executive Headteacher.

